

**GREEN TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**Regular Meeting**  
**April 10, 2019**

**Time: 7:00p.m.**

**Place: Green Hills School - Library**

**I. CALL TO ORDER**

**A. FLAG SALUTE**

**B. MEETING ANNOUNCEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

**C. ROLL CALL**

	<u>Term Expires</u>	<u>Roll Call</u>
Mrs. Marie Bilik- President	2020	_____
Mrs. Ann Marie Cooke – Vice-President	2021	_____
Mr. Jonathan Ernst	2019	_____
Mr. Matthew Fox	2020	_____
Mr. Scott Guzzo	2019	_____
Mr. Noah Haiduc-Dale	2019	_____
Mrs. Denise Kelly-Jones	2020	_____
Ms. Kristin Post	2021	_____
Mr. Michael Rose	2021	_____
Dr. Lydia Furnari		_____
Ms. Sallyann McCarty, SBA		_____

**D. MISSION STATEMENT**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_.

Motion ..... Second .....

**/Roll Call/**

**III. RECONVENE**

Motion to reconvene into public session.

Motion ..... Second .....

**/Roll Call/**

**IV. CORRESPONDENCE**

**V. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**VI. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

B. PTA UPDATE – Mrs. Jones

C. BOARD PRESIDENT'S REPORT – Mrs. Bilik

D. SUPERINTENDENT'S REPORT – Dr. Lydia Furnari

School Performance Report Presentation

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

**VII. DISCUSSION/ACTION ITEMS**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. BOARD BUSINESS – Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular meeting of March 19, 2019. (**attachment**)

Motion..... Second.....

**/Roll Call/**

2. Executive meeting March 19, 2019.

Motion..... Second.....

**/Roll Call/**

B. Motion to affirm the Superintendent's decisions regarding the following HIB incidents as reported to the Board of Education on March 19, 2019:

- #2018197 - Substantiated
- #2018198 - Unfounded
- #2018199 - Unfounded
- #20181910 - Substantiated
- #20181911 - Unfounded

Motion..... Second.....

**/Roll Call/**

**XI. COMMITTEE REPORTS**

**A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson**

1. Motion to approve proposed field trips for the 2018-2019 school year as per the attached schedule. (**attachment**)

Motion . . . . . Second . . . . .

**/Roll Call/**

2. Motion to approve Travis Geisinger as the ambassador of Green Hills School at the MathCON national student competition held in Chicago, IL on April 26<sup>th</sup> and 27<sup>th</sup>, 2019.

**Motion..... Second.....**

**/Roll Call/**

**B. OPERATIONS** – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for April 1, 2019 through April 30, 2019 for a total of \$710,229.94. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve the attached disbursements for April 2019 from the Student Activities Account in the amount of \$5, 473.62 and the Business Office Petty Cash Account in the amount of \$32.55. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

3. Motion to retroactively approve 2018-19 tuition contract for \$14,876.00 with Andover Regional Board of Education for a preschool student with an IEP, student number 1104. Prorated tuition from November 2018 through June 2019 is \$11,900.80. Additional services to be determined and billed separately. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

4. Motion to approve district professional development travel and expense reimbursement for Sallyann McCarty to attend the New Jersey Association of School Business Officials annual conference in Atlantic City, NJ, June 4th - 7th, 2019 in accordance with Green Township Board of Education Travel Expense Policy # 6471 and A-5 for the following amounts:

Registration	-	\$275.00
Lodging Conf. Headquarters	-	\$320.34
*Food & Misc. Expenses*	-	\$165.00 (1 full, 2 partial)
(*federal per diem rate for meals & incidental expenses – \$66.00 for full day, \$49.50for partial day)		

Mileage reimbursement will be paid at the current OMB rate of \$.31 per mile., Tolls and parking fees will be paid upon presentation of the receipt.

Motion ..... Second .....

**/Roll Call/**

5. Motion to approve Chapter 192-193 Nonpublic Services Agreement with Sussex County Educational Services Commission for 2018-2019. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

6. Motion to approve disbursement from the Student Activities account in the amount of \$19,244.52 payable to Holiday Inn for the Spring 2019 Boston trip.

Motion ..... Second .....

**/Roll Call/**

7. Motion to approve disbursement from the Student Activities account in the amount of \$4,216.38 payable to Spirit Cruises for the Spring 2019 Boston trip.

Motion ..... Second .....

**/Roll Call/**

8. Motion to approve disbursement from the Student Activities account in the amount of \$1,039.00 payable to Boston Tea Party for the Spring 2019 Boston trip.

Motion ..... Second .....

**/Roll Call/**

9. Motion to approve disbursement from the Student Activities account in the amount of \$2,704.18 payable to Gertrude Hawk Brands for the Spring 2019 Fundraiser.

Motion ..... Second .....

**/Roll Call/**

10. Motion to approve the payment of the April payroll of approximately \$575,000. The exact amount will be retroactively approved again at the May Board meeting on the bills list.

Motion ..... Second .....

**/Roll Call/**

11. Motion to approve the donation from the PTA for a chrome book cart for \$1,387.76.

Motion ..... Second .....

**/Roll Call/**

12. Motion to approve district professional development travel and expenditure/ reimbursement for Ann Marie VanSickle to attend the MathCON 2019 national

student competition from April 26 - 28, 2019 in Chicago, Illinois as chaperone for a Green Hills 6<sup>th</sup> grade student who qualified (in top 1% nationally) and was invited to compete, in accordance with Green Township Board of Education Expense Policy #6471 and A-5 for the following amounts:

Registration	None
Lodging at Conference Hotel	\$700.00
Food & Misc. Expenses (1 full day, 2 partial days) (federal per diem rate for meals & incidental expenses – \$76.00 for full day, \$57.00 for the first and last day of travel)	\$190.00
Airfare – Approximate	\$650.00

Mileage reimbursement will be paid at the rate of \$.31 per mile. Parking, tolls and taxi/Uber expenses will be reimbursed with a receipt.

Motion ..... Second .....

**/Roll Call/**

13. Motion to approve the monthly aftercare fees for the 2019-2020 school year as follows:

Full-Time (1<sup>st</sup> Child) 245.00 per month  
Full-Time (2<sup>nd</sup> Child) 220.00 per month

Part-Time (1<sup>st</sup> Child) 185.00 per month  
Part-Time (2<sup>nd</sup> Child) 165.00 per month

Drop in rate per hour: \$17.00

Motion ..... Second .....

**/Roll Call/**

14. Motion to approve the monthly before care fees for the 2019-2020 year as follows:

\$40.00 per month for the first child  
\$30.00 per month for the second child

Motion ..... Second .....

**/Roll Call/**

15. Motion for Christine Burnett to attend the CDK Accounting and Year End meeting at Hawk Point Golf Club, Washington NJ on May 9, 2019 mileage estimated to be \$16.68.

Motion ..... Second .....

**/Roll Call/**

16. MOTION TO APPROVE CHANGE ORDER #3 AS FOLLOWS:

This Board of Education hereby approves the Change Order No. 3 dated April 1, 2019, requested and submitted by Laumar Roofing Co, Inc. and resulting in a credit to this school district for \$16,235.00. The Board President, Business Administrator/Board Secretary or other appropriate Board representative is authorized to execute the necessary change order and/or documents incidental to the change order. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

17. Motion to close out the construction project as follows:

RESOLUTION CLOSING OUT SCHOOL CONSTRUCTION PROJECT AND  
TRANSFERRING UNSPENT BOND PROCEEDS TO DEBT SERVICE FUND  
FOR PAYMENT OF PRINCIPAL DUE ON BONDS

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF  
GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:

1. It is hereby determined that the School Construction Project financed through the issuance of bonds of The Board of Education of the Township of Green in the County of Sussex) (the “Board of Education” when referring to the governing body and the “School District” when referring to the public body governed by the Board of Education) under the Educational Facilities Construction and Financing Act (“EFCFA”) and Title 18A, Chapter 24 of the laws of the State of New Jersey pursuant to bond proposals adopted by the Board of Education on January 17, 2018 and approved by the voters of the School District on March 13, 2018 is deemed substantially complete in accordance with N.J.A.C. 6A:26-4.6(a).
2. All proceeds of the bonds issued to finance the School Construction Project and remaining unspent and unencumbered are hereby directed to be transferred to the debt service fund for the School District to pay the principal on such bonds as required by EFCFA and N.J.A.C 6A:4.6(c), except for an amount necessary for payment of final bills that will remain in the project fund until disbursed for payment of final costs.
3. Upon payment of final costs, any remaining unspent and unencumbered bond proceeds shall also be transferred to the debt service fund for the School District to pay the principal on such bonds as required by EFCFA and N.J.A.C. 6A:4.6(c).
4. This resolution shall take effect immediately.

Motion ..... Second .....



**/Roll Call/**

18. Motion to amend the 2018-2019 Public Relations & Professional Services motion in accordance with NJAC 6A:23A-5.2 made at the March 26, 2018 Board meeting to increase the maximum established amount for attorneys from \$31,590 to \$85,000.

Motion ..... Second .....

**/Roll Call/**

19. Motion to approve the payment of the April payroll of approximately \$575,000. The exact amount will be retroactively approved again at the March Board meeting on the bills list.

Motion ..... Second .....

**/Roll Call/**

**C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson**

1. Resolved upon recommendation of the Interim Assistant Superintendent/Acting Superintendent that the Board of Education hereby terminates employee ID # 942 effective April 10, 2019.

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve salary increase for Janice Lawrey, School Secretary, to \$45,000.00 per year retroactive to March 1, 2019, as recommended by the Interim Assistant Superintendent/Acting Superintendent.

Motion ..... Second .....

**/Roll Call/**

3. Motion to approve the extension of an unpaid leave of absence under the Family Medical Leave Act (FMLA) for staff member #16293201 from April 4, 2019 through June 1, 2019, as recommended by the Interim Assistant Superintendent/Acting Superintendent. (This leave was previously approved for the period of February 21, 2019 through April 4, 2019.)

Motion ..... Second .....

**/Roll Call/**

4. Motion to approve a salary reallocation of the \$3,000 stipend for Nancy Usinowicz; from stipend classification to base salary classification as of June 30, 2019, as recommended by the Interim Assistant Superintendent/Acting Superintendent.

Note: There is no change in the total amount. The base salary is \$45,469.48 and the stipend is \$3,000 totaling \$48,469.48. The reclassification would be a base salary of \$48,469.48 with no stipend classification.

Motion ..... Second .....

/Roll Call/

5. Motion to approve the request from Eliana Casqueira, a student at East Stroudsburg University, to complete fieldwork with Speech Teacher Kathleen Wolfe for the spring 2019 semester, as recommended by the Interim Assistant Superintendent/Acting Superintendent.

Motion ..... Second .....

/Roll Call/

6. Motion to approve Scott Rosselli as Full-Time Evening Custodian for the 2018-2019 school year beginning April 11, 2019, at the salary of \$34,500.00 prorated, as recommended by the Interim Assistant Superintendent/Acting Superintendent.

Motion ..... Second .....

/Roll Call/

#### **D. POLICY COMMITTEE – Mrs. Denise Kelly-Jones, Chairperson**

1. Motion to approve the following policies for second reading and adoption:  
(**attachments**)

P5111 Eligibility of Resident/Nonresident Students  
P5330.04 Administering an Opioid Antidote

Motion ..... Second .....

/Roll Call/

#### **E. NEGOTIATIONS COMMITTEE – Mr. Michael Rose, Chairperson**

1. Updates as applicable

### **XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

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Motion to enter into executive session for the purpose of discussing \_\_\_\_\_.

Motion ..... Second .....

**/Roll Call/**

### **XIV. RECONVENE**

Motion to reconvene into public session.

Motion ..... Second .....

**/Roll Call/**

### **XV. ADJOURNMENT**

Motion ..... Second .....

**/Roll Call/**